

North Berwick Budget Committee Minutes
February 14, 2018
6:30 p.m.

Present: Lynn Manley, Gregg Drew, Rebecca Hopper, Julie Fernee, Maurice Dolbec, Ron Morell, Dan Baker and Rebecca Reed.

Also Present: Dwayne Morin

Dwayne opened the meeting at 6:35 p.m. by welcoming the Budget Committee and the committee members introduced themselves.

Elect Chair and Vice Chair

It was moved and seconded to nominate Gregg Drew, as Chair for the ensuing year. Vote 7-0-1 in favor.

It was moved and seconded to nominate Laura Shaw as Vice-Chair for the ensuing year. Vote 8-0 in favor.

Chairman Drew lead the Committee in the Pledge of Allegiance.

Review Schedule

The Board reviewed the schedule for the Budget Committee.

Public Input

There was no Public Input.

Town Manager Presentation on Budget

Dwayne presented the Budget Committee with a budget overview for the FY19 budget.

Ron Morrell needed to leave the meeting.

Non-Money Articles:

Chairman Drew read **Article 3** regarding *Balances Forward* along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Rebecca H. ought to pass. Vote 7-0 in favor.

Chairman Drew read **Article 4** regarding *Revenues* along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass. Vote 7-0 in favor.

Chairman Drew read **Article 5** regarding *accepting of taxes in anticipation of tax commitment* along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass. Vote 7-0 in favor.

Chairman Drew read **Article 6** regarding *date of payment for taxes and rate of interest for overdue taxes* along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass. Vote 7-0 in favor.

Chairman Drew read **Article 39** regarding *depositing excess excise tax into the Equipment Fund* along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass. Vote 7-0 in favor.

Chairman Drew read **Article 40** regarding *unforeseen purchase and/or repair of vehicles and equipment* along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass. Vote 7-0 in favor.

Chairman Drew read Article 41 regarding *the acceptance of gifts by the Board of Selectmen* along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass. Vote 7-0 in favor.

General Government Articles:

Chairman Drew read Article 24 regarding *General Government Appropriations* of \$726,237.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass \$726,237.00 with \$15,000.00 from Undesignated Fund Balance as follows:

Administration	\$240,390.00
Town Office Salaries	\$173,047.00
HRA	\$10,000.00
Board of Selectmen	\$5,200.00
Code Enforcement Salary	\$65,410.00
Code Enforcement Administration	\$28,075.00
Tax Assessment	\$58,000.00
Town Manager Salary	\$105,215.00
Town Manager Administration	<u>\$40,900.00</u>
	\$726,237.00

Vote 7-0 in favor.

Chairman Drew read Article 25 regarding *Town Reports* of \$5,000.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded Rebecca H. by ought to pass \$5,000.00. Vote 7-0 in favor.

Chairman Drew read Article 26 regarding *Debt Service – Municipal Building Fund Appropriation* of \$95,915.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass \$95,915.00. Vote 7-0 in favor.

Chairman Drew read Article 27 regarding *Capital Improvements - Municipal Building* (Municipal Building Server) of \$30,000.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass \$20,000.00 from Undesignated Fund Balance. Vote 7-0 in favor.

Chairman Drew tabled Article 28 regarding *Committee Appreciation* of \$4,000.00.

Chairman Drew read Article 29 regarding *Insurance Appropriations* of \$223,750.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass \$223,750.00, as follows:

Insurance	\$108,250.00
FICA For All Employees	<u>\$115,500.00</u>
	\$223,750.00

Vote 7-0 in favor.

Chairman Drew read Article 30 regarding *General Assistance Appropriation* of \$7,500.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass \$7,500.00 from Undesignated Fund Balance. Vote 7-0 in favor.

Chairman Drew read Article 31 regarding *Unanticipated Expenses Appropriation* of \$5,000.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass \$5,000.00 from Undesignated Fund Balance. Vote 7-0 in favor.

TIF Articles

Chairman Drew read Article 42 regarding *Canal Street Affordable Housing Development District* public purpose report along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass Vote 7-0 in favor.

Chairman Drew read Article 43 regarding *Canal Street Affordable Housing Tax Increment Financing District Appropriation* along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass. Vote 7-0 in favor.

Adjournment

It was moved by Maurice and seconded by Rebecca R. to adjourn at 9:12 p.m.

Respectfully submitted,

Dwayne G. Morin
Town Manager