

**North Berwick Board of Selectmen's Minutes: January 24, 2012**

**NORTH BERWICK BOARD OF SELECTMEN MINUTES JANUARY 24, 2012**

**Present:** Chairman Folsom, Selectman Danforth, Selectman MacDougall, Selectman, Selectman Glemmo and Larry Hart.

**Also Present:** Gregg Drew and Dwayne Morin.

Chairman Folsom opened the Board of Selectmen's Meeting at 6:30 p.m.

**1. Pledge of Allegiance**

**2. Review and Approve Minutes of January 10, 2012**

Selectman Glemmo moved to accept the Minutes of January 10, 2012 as amended, Selectman Danforth seconded a motion. Vote, 5-0

**3. Public Input:**

**4. Unfinished Business:**

**A. Budget FY2013:** Review FY13 Budget.

Dwayne presented the draft FY13 budget books to the Board for their review. Dwayne and the Board of Selectmen discussed and reviewed the Operations budget of the Town for FY 2013 and finalized recommendations to the Budget Committee for their consideration. The Capital Budgets had been reviewed at the prior meeting.

<b>FY13 Budget Review Summary - Expenditures</b>			
	<b>Actual</b>	<b>Budget Requests</b>	<b>BOS/TMR Proposed</b>
	<b>FY12</b>	<b>FY13</b>	<b>FY13</b>
General Gov.	\$ 797,785.00	\$ 820,985.00	\$808,060.00
CIP	\$ 503,300.00	\$ 713,310.00	\$650,810.00
Roads	\$ 447,370.00	\$ 480,525.00	\$430,525.00
Health	\$ 277,635.00	\$ 278,955.00	\$278,955.00
Protection	\$ 1,185,370.00	\$ 1,237,745.00	\$1,237,120.00
Library	\$ 193,968.00	\$ 202,326.00	\$202,326.00
Other	\$ 27,062.00	\$ 27,062.00	\$27,062.00
TIF	\$ 71,550.00	\$ 72,175.00	\$72,175.00
Parks and Rec	\$ 111,280.00	\$ 111,880.00	\$111,880.00
Debt	\$ 95,515.00	\$ 95,915.00	\$95,915.00
	\$ 3,710,835.00	\$ 4,040,878.00	\$3,914,828.00
Operations	\$ 3,207,535.00	\$ 3,327,568.00	\$ 3,264,018.00
% Inc/Dec	2.40%	3.81%	1.76%
CIP	\$ 503,300.00	\$ 713,310.00	\$ 650,810.00
% Inc/Dec	6.15%	41.73%	29.31%

### **FY13 Budget Review Summary - Revenues**

	<b>Budgeted</b>	<b>Proposed</b>
	<b>2012</b>	<b>2013</b>
TAXATION	\$2,027,925.00	\$2,142,823.00
EXCISE(Auto & Boat)	\$679,700.00	\$657,525.00
SURPLUS - UNDES	\$332,870.00	\$334,235.00
SURPLUS - DES	\$26,500.00	\$39,800.00
JUDGE HOBBS	\$0.00	\$0.00
STATE REV. SH.	\$225,000.00	\$225,000.00
EQUIPMENT FUND	\$0.00	\$65,950.00
STATE AID	\$78,000.00	\$78,000.00
PAYT ENTERPRISE	\$130,100.00	\$137,500.00
IMPACT FEES	\$0.00	\$0.00
MISC. FEES	\$210,740.00	\$233,995.00
<b><u>REVENUE TOTAL</u></b>	<b><u>\$3,710,835.00</u></b>	<b><u>\$3,914,828.00</u></b>

**Reminders: Next Board of Selectmen's Meeting** – Feb 7, 2012 - 6:30 p.m. Municipal Building  
 Budget Committee Meeting January 30, 2012 – 6:30 pm Municipal Building  
 Budget Committee Meeting February 6, 2010 – 6:30 pm Municipal Building

## **5. New Business**

### **A. Salaries:** Establish Salaries for FY13.

Dwayne presented the Board with the CPI-W published for calendar year 2011 as well as a spreadsheet with all employees and current salaries. The CPI-W was 3.6% and typically the Board uses the annual CPI-W to establish COLA increases for the following fiscal year. The Board deliberated on cost of living increases for the non-contracted employees. After much discussion, it was moved by Selectman Galemmo to approve a 3% COLA increase for non-contracted employees. Selectman Danforth seconded the motion. Vote 5-0 in favor.

Dwayne explained that the Town has two employment contracts: 1) Town Manager contract which calls for a 4% increase in salary for FY13, and 2) the Police Association which calls for the CPI-W plus 1% for FY13 bringing the increase to 4.6% for FY13. In addition, Dwayne explained that there is a step salary scale for the police officers and a few reach their next step this coming year resulting in larger increases for these employees. The Town Manager and Police Association contracts both expire on June 30, 2013.

### **B. Budget Committee:** Appoint replacement member through Town Meeting.

Dwayne stated that the Board asked for the vacant Budget Committee position, created by the resignation of Bonnie Gould, to be advertised on the website. The position was advertised on the Town's website for approximately 4 weeks and one individual has expressed interest to fill the position through the town meeting. That individual is Gregg Drew and his application is in the Board's packet for review. Mr. Drew was also present at the meeting to express his desire to assist the Town through the budget process for FY13.

Selectman Galemmo moved to appoint Gregg Drew to the vacant budget committee position through Town meeting, Selectman MacDougall seconded the motion. Vote, 5-0 in favor.

### **C. Parks and Rec:** Resignation of Teri Lane from Commission.

Dwayne presented the Board with Teri Lane's resignation from the Parks and Recreation Commission. The Board regrettably accepted the resignation and requested Dwayne to have a letter of appreciation for the Board's signature at the next meeting.

## **6. Other Business: None**

**8. Review and Approve Warrants and Correspondence:**

Warrant: Jan. 17, 2012 - \$524,890.55

Warrant: Jan. 24, 2012 - \$ 12,243.83

Selectman Danforth moved to accept the Warrants of January 17, 2012 for \$524,890.55 and January 24, 2012 for \$12,243.83, Selectman Galemmo seconded the motion. Vote, 5-0

**9. Adjournment:**

Selectman Danforth moved to adjourn at 8:53 p.m., Selectman MacDougall seconded the motion. Vote, 5-0

Respectively Submitted:  
Dwayne Morin, Town Manager

Original to Town Clerk

Chairman: Elaine Folsom

Selectman: Paul Danforth

Selectman: Jay MacDougall

Selectman: Charles Galemmo

Selectman: Larry Hart