

**North Berwick Board of Selectmen's Minutes: November 20, 2012**

**NORTH BERWICK BOARD OF SELECTMEN MINUTES NOVEMBER 20, 2012**

**Present:** Chairman Hart, Selectman Galemmo, Selectman Danforth, Selectman Folsom and Selectman Drew.

**Also Present:** Mavie Sheridan, Pat Robinson, Keith Fletcher, Geoff Aleva, Brian Maurer, Pat McLaughlin, Virginia Reousch, Craig Skelton, Danny Shaw and Dwayne Morin.

Chairman Hart opened the Board of Selectmen's Meeting at 6:30 p.m.

Selectman Danforth arrived at 6:38 p.m.

**1. Pledge of Allegiance**

**2. Public Hearing: 6:35 p.m. –**

Chairman Hart opened the Public Hearing for General Assistance Ordinance at 6:35 p.m.

Dwayne explained that every year we review the General Assistance Ordinance that are prepared by the State of Maine the Department of Human Services and adopt the appendices with the Ordinance. There is no change to the language only the appendices on how we pay out on general assistance. This year there are changes that are being requested by the Department of Human Services for the housing maximums allowed for three and four bedroom heated and unheated rents.

Chairman Hart opened the Public Hearing for General Assistance Ordinance at 6:35 p.m.

No public comment.

Chairman Hart closed the Public Hearing for General Assistance Ordinance at 6:36 p.m.

Selectman Drew moved to accept the General Assistance Ordinance Appendices for 2012-2013, Selectman Folsom seconded the motion. Vote, 4-0

### **3. Review and Approve Minutes of November 6, 2012**

Selectman Folsom moved to approve the minutes of November 6, 2012 as corrected, Selectman Drew seconded a motion. Vote, 4-0

### **4. Public Input:**

Brian Maurer explained that he is interested in several properties in North Berwick and would like to live off the grid.

Dwayne explained to Mr. Maurer that two years ago the State of Maine passed the Maine Building Code and they required every town that has over 2500 people to adopt the Building Code which North Berwick did. The State designates what the Maine Building Code requires that is septic systems and certain building code that have to be met and the towns are mandated by the State to follow that Building Code.

Dwayne recommended to Mr. Maurer that he contact and work with the Code Enforcement Officer.

### **5. Unfinished Business:**

#### **A. FY14: Continued Preliminary Budget Discussions**

Dwayne explained that in the Board's packet is a Draft Preliminary CIP FY14-FY24 and the item is remaining as an open ended item as we continue to work on next year's budget.

Dwayne and the Board of Selectmen discussed in great length the Capital Improvement Plan for roads in North Berwick.

All organizations seeking funding from the Town of North Berwick for Fiscal Year 2014 shall submit their budget request no later than December 31, 2012.

Town Meeting is scheduled for Saturday, April 6, 2012 at Noble High School.

**Reminders: Next Board of Selectmen's Meeting – Dec. 4, 2012 - 6:30 p.m. Municipal Building  
Tree Lighting – November 24, 2012 – 3-5 p.m. Village**

## **7. New Business:**

### **A. GWRLT: Sheridan Property**

Keith Fletcher explained that he is with the Great Works Regional Land Trust Board and also present from the Board is Pat Robinson and Virginia Reousch and land owner Mavie Sheridan.

Mr. Fletcher explained about a potential conservation project and to see if the town would have an interest in supporting the project. The Great Works Regional Land Trust is working with the land owner Mavie Sheridan to acquire the 13 acres of property located of Maple Street on Cary Lane as a land trust preserve.

The property has frontage on the Negataquit River which abuts the MSAD 60 Elementary School and the existing community trail system. The School Board has provided a letter expressing their unanimous support for the project.

Mr. Fletcher provided a visual and explained the many advantages of acquiring the Sheridan property as a potential conservation project.

Mr. Fletcher asked if the Town of North Berwick would provide a letter of support and funding for the Great Works Regional Land Trust Conservation Project and to have a Selectman or volunteer sit on the Conservation Project Board. Mr. Fletcher also requested a \$10,000.00 appropriation to assist in the purchase of the property.

Selectman Galemme moved to direct the Town Manager to write a letter of support for the Board of Selectmen to sign at the next meeting, Selectman Drew seconded a motion. Vote 5-0.

The Board stated that any request for funding would need to go through the Budget process. The GWRLT should submit in writing a formal request for the \$10,000.00. This request must be made prior to December 31, 2012. The Town does have an open space fund, which is funded entirely through impact fees, and the balance of that fund is approximately \$54,000.00.

Pat McLaughlin inquired about the \$54,000.00 in the open space fund and does the money being spent out of the fund need an appropriation at town meeting. The Town Manager explained that the open space fund is funded entirely out of impact fees derived at the time a person receives a building permit. The Town charges \$500.00 per bedroom and 33% goes into the open space fund and 66% into the recreational fund. All funds expended out of the funds must be approved by an appropriation at Town Meeting. All the funds in these accounts can only be utilized for either open space or recreation. The idea of the impact fees was to create revenues for this projects without impacting taxation.

### **B. Planning Board: Geoffrey Aleva application for Membership**

Dwayne explained that we are currently short two members on the Planning Board and Mr. Aleva has expressed becoming a member of the Planning Board.

Selectman Galemmo moved to accept Mr. Aleva to the Planning Board for the 2015 term, Selectman Drew seconded a motion. Vote, 5-0.

### **C. Commitment FY13: Abatements and Supplementals**

The Town Assessors recommendations for Abatements and Supplementals:

Selectman Galemmo moved to grant the abatement for Map ID: 004-057- Account: 1255, Selectman Danforth seconded a motion. Vote, 5-0

Selectman Galemmo moved to accept the abatement for Account: 176, Chain Saw Steve, Selectman Danforth seconded a motion. Vote, 5-0

Selectman Danforth moved to abate for Account: 2130 for \$634.95, Selectman Folsom seconded a motion. Vote, 5-0

### **D. Rescue: Review of Rescue Reorganization**

Dwayne explained that after last Saturdays meeting the Rescue is now reorganized into a non-profit corporation. We are going to change the status of how the Town and Rescue interact in terms of putting together an agreement for services. There will now be a new Board of Directors. They currently have four Board of Directors and they are seeking two additional Board of Directors.

Selectman Danforth moved to nominate Gregg Drew to sit on the Board of Directors as the Selectmen representative for one year, Selectman Galemmo seconded a motion. Vote, 5-0.

Selectman Danforth moved to layoff all Rescue per-diem employees by December 24, 2012, Selectman Folsom seconded a motion. Vote, 5-0

Selectman Galemmo moved that the Board transfer the FICA/Medicare for \$5,049.00, Workers Comp for \$2,935.00 and Unemployment Comp for \$ 370.00 to the Rescue Squad from the appropriate line items in the town budget. Selectman Danforth seconded a motion. Vote, 5-0

### **E. Holidays: Review of Holiday Schedule**

Dwayne and the Board of Selectman reviewed the Holiday schedule:

December 3, 2012 – Parks and Rec. Meeting  
 December 4, 2012 – Selectmen’s Meeting  
 December 6, 2012 – Planning Board Meeting  
 December 18, 2012 – Selectmen’s Meeting  
 December 20, 2012 – Planning Board Meeting  
 December 24, 2012 – Christmas Eve – Closed at Noon  
 December 25, 2012 – Christmas – Closed  
 December 31, 2012 – New Years Eve – Closed at 4 p.m.  
 January 1, 2013 – New Years Day - Closed

**8. Other Business:**

Dwayne explained that the Auditors should be in the first week in January.

Selectman Folsom provided the Board with a newspaper article: Protecting and Serving - The Police Department and the town of North Berwick should be commended for their efforts and for their effective use of planning.

**9. Executive Session: 1 MRSA 405(6)(E)**

Selectman Galemmo moved to go into Executive Session from 8:50 p.m. to 9:50 p.m., Selectman Danforth seconded a motion. Vote, 5-0

**8. Review and Approve Warrants and Correspondence:**

Warrant: November 13, 2012 - \$13,081.25

Warrant: November 20, 2012 - \$507,487.37

Selectman Galemmo moved to accept the Warrants of November 13, 2012 for \$13,081.25, and November 20, 2012 for \$507,487.37, Selectman Folsom seconded a motion. Vote, 5-0

**10. Adjournment:**

Selectman Galemmo moved to adjourn at 8:51 p.m., Selectman Danforth seconded a motion. Vote, 5-0

Respectively Submitted:  
Anita Merrow, Stenographer

Original to Town Clerk

Chairman: Larry Hart

Selectman: Charles Galemmo

Selectman: Paul Danforth

Selectman: Elaine Folsom

Selectman: Gregg Drew

