

## North Berwick Community Center- “Our Home” Usage Policies:

- Please do not leave any vehicle parked in the circle area, unloading only!
- Please do not prop open any door, the flies are terrible!
- Make sure you leave “our home” clean, the way I presented it to you.
- Make sure you take all trash with you and replace cans with 33-gallon bags.
- Make sure air conditioners are turned off unless otherwise indicated.
- Make sure to close and lock all doors and windows.
- Make sure “our home” is swept, brooms located in maintenance room.
- Make sure all lights are off, including bathrooms and kitchen.
- Make sure “our home” is mopped; supplies are in the maintenance room.  
(Dispose of dirty water in the maintenance room sink, PLEASE rinse sink after!)

If any of these policies are not done you may lose the privilege of using the Center for future events and/or a cleaning deposit may be required.

Please help keep “our home” clean for everyone to enjoy and use. We are very fortunate to have such a facility within our community, just ask some citizens who don’t have one.....

If you have any questions contact Kristie L. Michaud,  
North Berwick Parks & Recreation Director  
@ 676-3206.

