

BOARD OF TRUSTEES
D.A. HURD LIBRARY
May 20, 2009

Present were Beth Sweet, Amber Fournier, Jeff Fournier and David Dutch. The meeting started at 6:30 p.m.

The Secretary's Report was approved as presented.

The Treasurer's Report was provided by Margaret Allaire even though she could not be present. The report was approved as presented.

There was a bill from Reed & Company Architecture in the amount of \$6,333.76 for changes to the blue prints.

A **motion** was made to pay the bill of Reed & Company Architecture in the amount of \$6,333.76. The motion was seconded and approved.

The Director's Report was presented. Beth has been working on updating the library's website. In the future, she will try to have a link so when the capital campaign starts, donations can be made online.

A Student Volunteer Guideline was drawn up by Beth and Corinne. David suggested it be turned into a contract format for the volunteer to sign. Beth and Corinne will draft something over the summer.

The Children's Room Behavior Policy & Supervision Guidelines presented by Beth was well done. We would like to have language in place before something happens.

Capital Campaign Committee New member, Greg Paquette, will be an asset to our committee because of his contracting background. We still need someone to head publicity.

Maintenance – Rugs will be cleaned within the next few weeks. The air conditioners will be taken care of this year by Bill Allen.

Old Business Dave will call Dwayne regarding the library being a part of the oil purchase by the Town.

New Business FieldDesk contract. Phase I has 12 items that they plan to help us with. Their hourly rate is \$95.

There was a **motion** to accept the contract with the terms that we can curtail their services at any time. Jeff seconded the motion and it was approved.

The meeting was adjourned at 7:50 p.m.

Respectfully submitted
Amber J. Fournier, Secretary