

D. A. HURD LIBRARY
BOARD OF TRUSTEES
MAY 19, 2010

The meeting started at 6:35 p.m. and present were Mary Muthig, Beth Sweet, Deb Jalbert, Dave Dutch, Jeff and Amber Fournier, Stacy Bradburn, Alice and Steve Purington, Margaret Allaire, Nancy Cotty, Ginny Reusch, Marty Roberts, and Gregg Paquette. Great turnout!!

The **Secretary's report** was reviewed:

(a) The Selectmen did approve the repairs for the sump pump and back stairs and will reimburse us for those costs.

(b) We will be added to the Glacial Energy account for a portion of our electricity. Central Maine Power does own the lines so if there are any power outages, we still would contact CMP. Glacial Energy buys power and will supply it to us cheaper. We will be getting two electric bills now.

(c) June 5th book sale - We are getting volunteers to help set up on Friday, work the sale on Saturday and then break down on Saturday afternoon. Nancy Cotty spoke with Pam Smart about details for the sale on Saturday and what is expected. The staff is calling people to provide food for the bake sale. Amber is keeping a list of volunteer workers.

Jeff Fournier looked for canopies. He saw two from Sears, and he thought the canopy with 2" poles at \$296.99 would be more rugged than the canopy with 1 1/2" poles at \$246.99. A **motion** was made by Alice to purchase two canopies at \$296.99; Deb seconded. (The Friends Group had allocated \$1,000 for two canopies.) The motion was passed unanimously. Jeff will get in touch with Sears to order them, and he will pick them up. **Update – Jeff called Sears about the canopies and found that they were not eligible for store pickup. When he queried the shipping, he found they wanted over \$250 to ship, (oversized items). Our order would have come to almost \$900. He found that other vendors had the same items with free shipping but the items cost almost double what we were looking at through Sears. He was lucky enough to finally find the cheaper of the canopies we were looking at through Amazon.com with free shipping at the same price as advertised through Sears. He ordered the cheaper canopy (2 of them) @ \$249.99 each, (\$499.98 total). They will be delivered directly to the library. Unfortunately they may arrive late for the sale.*

(d) Library road signs – Beth talked with someone at the State level. They will send information regarding regulations. The signs need to be purchased from a supplier and the State installs them.

The Secretary's report was approved.

The **Architect's Final Costs** – new estimate from Dick Reed with New (Additional Items) Construction, Renovations, Site Development/Improvements, and Built-in Equipment costs to bring our \$775,000 new construction to a subtotal of \$1,089,000. Then adding in Administration

Cost and Reserve and Fees & Services it brings the total project budget to \$1,250,200. We asked Gregg Paquette if he thought the figures looked accurate. Gregg introduced himself to the new board members and stated his qualifications in this line of work. He asked permission to speak with Dick Reed and go over the project budget with him. After a bit of discussion about the project, Stacy made a **motion**, which Dave seconded, to allow Gregg Paquette to speak with Dick Reed. The motion was passed unanimously. We thanked Gregg for coming.

Fundraising – 80 invitations have been mailed to residents/donors, Board of Selectmen, Budget Committee Members, past Building Committee members, businessmen for the June 17th Kick-Off gathering at The Angel of the Berwicks – Hurd Manor. We will have a small presentation to thank donors – specifically Pratt Whitney, Hussey Seating, Imelda Merigold family. We hope Dick Reed will be present to answer any questions about his drawings. We would like to submit an article to The Sentinel after the event.

Beth has worked up flyers for the August concerts and hand-outs for the school children for Rick Charette. Beth also applied for the Stephen King Foundation grant for \$50,000 and has prepared a letter to Hannford regarding sponsoring our August concerts. Thanks Beth!

The **Director's report** was reviewed. Circulation is up and so are new library cards. No new maintenance needed. The Libraries of the Berwicks have submitted a grant to the Davis Family Foundation seeking funds to purchase new circulation/inventory database systems for all three libraries. The Director's report was approved.

Margaret handed out the **Treasurer's report**. She said everything looks good, especially since the Town will be reimbursing us for the outside repairs. The 990 tax forms are done. The Friends accounts are closed and some money has been put into the building fund and the rest to the general fund to be spent as designated by the Friends.

Old Business: Deb Jalbert talked to her family regarding the designation of the Imelda Merigold bequest to the library. Deb asked that out of the \$142,000 remaining funds we use \$100,000 specifically for the new addition. Jeff made a **motion** to set aside \$100,000 of the Merigold bequest for the new addition; Ginny seconded. After discussion, the vote carried 10 in favor and 1 opposed.

Our next meeting will be June 16th at 6:30 p.m. The fundraising committee will have a meeting on June 10th at 5:15 p.m.

The meeting adjourned at 8:45 p.m.

Respectfully submitted,
Amber Fournier, Secretary