

D.A. HURD LIBRARY
BOARD OF TRUSTEES
APRIL 22, 2010

Present at the meeting were David Dutch, Jeff Fournier, Margaret Allaire, Amber Fournier, Kathy Paradis, Mary Muthig, Alice Purington, Steve Purington and Beth Sweet. The meeting started at 6:40 p.m.

The Secretary's report was reviewed and commented on:

- (1) Letters had been prepared to present to the Selectmen concerning (a) the repairs of the sump pump and stairs and (b) getting a discount on our electric bill. Dave will hand deliver them to Dwayne this week.
- (2) The June 5, 2010 book sale still needs workers to help set up and take down the tables and books.
- (3) We should have a building addition display at the book sale with pledge sheets.

The Secretary's report was approved.

The Treasurer's report was passed out and discussed:

- (1) Margaret did check with Dwayne to see what the library has spent on oil this year - \$4,085.00
- (2) Jeff had looked into prices for canopies and found at Walmart \$139 (not recommended) and \$264.99 (heavier quality). He will check further for canopies with sides – possibly at Cabela's. The money for this purchase has been set aside by the Friends.
- (3) Margaret went to Kennebunk Savings Bank to close out the Friends Accounts. The money in the CDs and Savings Account had been pledged to the building fund and the amount of \$6,049.63 was deposited into that special account. The Checking Account balance is designated by the Friends and will be spent accordingly on those items.
- (4) Margaret also provided an itemization of the Merigold funds. Since Deb Jalbert was not present at this meeting, a copy of this itemization will be provided to her for her review.
- (5) The budget figures look good.

The Treasurer's report was approved.

The Director's report was looked at:

- (1) We have a new website that was revised by a Noble High School Freshman, Nick Bray. Beth will be working on a page that will highlight our building project and capital campaign to include a Pay Pal account for online donations.
- (2) There were 28 new cards issued since our last meeting. The Tri-Berwick Library collaboration is going well with a Whodunit book discussion every month. The three libraries are also looking into a grant to update their data bases.
- (3) An outreach program to residents of the Olde Mill Apartments was started and 17 residents signed up for the program. This program is similar to the one ongoing at Simpson Meadows. The board thanks staff members Kim Parker and Victoria Cook who serve as the library liaisons.

Maintenance:

- (1) The sump pump and well cover were completed by Gray & Osgood.
- (2) The stair repair is still ongoing. The granite has been ordered. The work will be done by Diversified Masonry.

Capitol Campaign Committee report:

- (1) We are still waiting for the color plans from the architect. We would like to be able to display these plans at upcoming events. Beth will give Dick Reed a call.
- (2) Kennebunk Savings Bank has been approached to sponsor at least one of the upcoming concerts in August. (Tim Sample/Wicked Good Band on August 14, 2010 and Rick Charette/Bubble Gum Band on August 28, 2010). They will present the request at their Community Foundation meeting at the end of the month.
- (3) We have been approached by The Magic of Ireland to coordinate a February 26, 2011 concert. We would sell tickets and do the promotion. Steve Purington will follow up on this and check to see if the Hussey Auditorium is available that date.
- (4) The concert tickets admission is:
Tim Sample/Wicked Good Band - \$20.00
Rick Charette/Bubble Gum Band - \$10.00
The Magic of Ireland - \$30.00
- (5) We need a publicity committee to contact newspapers, radio, put up posters/flyers.
- (6) Deb Jalbert and Nancy Cotty will be organizing an auction for Spring 2011.
- (7) Our kick-off for the capital campaign should be held this Spring 2010 – and discussion followed with ideas on what to do. Amber and Jeff will contact the owners of the Hurd Manor to see if they will host it. We will get a caterer and bar tender.
- (8) It was requested that the Fundraising Committee meet once a month.

No Old Business

New Business:

- (1) Dave asked if we could have Library signs put up in town. Someone mentioned that the Department of Transportation was in charge of that and it is not free. Beth will check with the Berwick Librarian as they do have signs in Berwick.
- (2) It was also requested that if any board member cannot make a scheduled meeting, to please let the board know via email or phone call.

Our next meeting will be Wednesday, May 19, 2010 at 6:30 p.m.

Our meeting adjourned at 7:50 p.m.

Respectfully submitted,
Amber Fournier, Secretary