

D.A. HURD LIBRARY
BOARD OF DIRECTORS
APRIL 20, 2011

Present were Kathy Paradis, Beth Sweet, Stacy Bradburn, Jeff and Amber Fournier, David Dutch and Nancy Cotty. The meeting started at 6:40 pm.

The Secretary's report was reviewed. The maintenance items listed in the report have been taken care of. Stacy made a motion to accept the secretary's report, the motion was seconded and approved.

The Treasurer's report was reviewed. Jeff made the motion to accept the treasurer's report, which was seconded and approved.

The Director's report was reviewed. The activities of the library are varied from outreach programs for school age children to the tenants at Simpson Meadows and the Olde Mill. We are also very involved with the Libraries of the Berwicks and the Local Girl Scout Troop. Things seem to be running smoothly.

The maintenance part of the Director's report reflects that the entry door needs repainting again and the handicapped parking sign post needs to be replaced. Bill Allen will see that it gets done. Also, there was an ice problem near the book drop where a patron fell and icicles were hanging from the roof. We need to install a heating coil on the roof. We would like Bill to look at this to see if we need an electrician to install the coil.

Also, we would like to invite Bill Allen to meet with us twice a year just as a review of repairs needed. We will see if he can come to our May and November meetings.

New Business: Election of officers for the 2011-2012 year is as follows:

President – David Dutch

Vice President – Stacy Bradburn

Treasurer – Rich Chase will do the bookkeeping/Jeff Fournier will prepare the monthly report

Secretary – Members of the Board will rotate this task until someone feels they would like to do it full time. Amber will prepare a list of the duties of this office. Kathy volunteered to take the minutes for May.

Old Business: We still need to address the Personnel Policy. We need to recruit more people to be on the board or a fundraising committee.

Capitol Campaign Committee Report: (1) There will be a plant sale on Monday, May 30th from 8-12 at the library. We hope this will be a popular yearly event. We will gather plant donations from patrons a week before the event. (2) We will hold a book sale at the library on Mill Field Festival Day – August 20th from 9-1. (3) We talked about opening a recycling account in town for the library. (4) Nancy is working on an auction for November. (4) It was suggested we hold an annual murder mystery event at Spring Hill since it went so well.

We talked about Phase I of the renovation project. We would like to start work on the existing building to replace windows and possibly lights. Stacy will call Dick Reed to see what the specs were for these items and if Mr. Reed had any specific windows picked out and priced.

The next board meeting will be held on May 18, 2011 at 6:30 pm. The meeting adjourned at 8:40 pm.

Respectfully submitted, Amber Fournier