

DA Hurd Library Board of Trustee's Meeting 17 August 2011

Present: Beth Sweet, Sue Caler, Amber, Fournier, David Dutch, Jeff Fournier, Margaret Allaire, Nancy Cotty, and Marty Roberts.

Absent: Stacy Bradburn, Alice Purington, Steve Purington, and Ginny Reusch

Secretary's Report

The Secretary's report was reviewed. A motion was made by Margaret and seconded by Nancy. The report was approved by all.

Treasurer's Report

1. A check was received by Kennebunk Savings Bank originating from the Kennebunk Savings Customer Ballot check season! Discussion ensued as to what to do with the gift. Further discussion will take place at a later time.

Treasurer's Report was reviewed. Amber made the motion to accept the report as written. Sue seconded the motion. The Treasurer's report was unanimously approved.

Director's Report:

1. Beth explained that the library used less fuel than anticipated last year.
2. A claim has been made to cover expenses for an injury sustained (May 2011) by Mr. Goodman.
3. Beth reported the poor condition of the DA Hurd Library sign. Marty will call Dwayne Morin, Town Manager, to find out who made the town's "Welcome Sign".

Maintenance Report

1. Beth reported the poor condition of the DA Hurd Library sign. Marty will call Town Manager Dwayne Morin to find out who made the town's "Welcome" signs and at what expense.
2. Beth will be speaking with the architect concerning lighting.
3. Dave shared that the town received a grant that will benefit the library. Solar panels may be installed in the spring. This is anticipated to generate savings in electrical costs.
4. Stephen Guptill (carpenter) placed a bid to furnish, deliver, and install one industrial 9-lite, primed exterior door with heavy duty hardware plus jam and casing. Existing crash bar will be used. Jeff made a motion to accept the proposal, seconded by Sue. The motion was approved unanimously.

Capitol Campaign Committee's Report

1. Beth proposed that some monies be utilized for renovation projects, (such windows/insulation/lighting) to show improvements to the library that would not be changed at the time of expansion. Jeff, Greg and possibly Bill Allen will discuss renovations and improvements. Jeff will organize that meeting.
2. Plans for the Book Sale are well underway. Books are in the tents but need to be arranged on the tables. Wednesday, 24 August, the books are scheduled to be

removed.

3. Dave will deliver the swing Saturday morning to avoid uncharitable taking.
4. Amber's Harvest Dance tickets can be purchased online.
5. Clay Hill Restaurant employee "Jen" will be contacted by Amber to for dinner fundraising partnership.
6. Nancy's October 1st fitness event is underway. The name continues to be developed, (something like "Women who Tri). Proceeds will be divided between the library and the Breast Cancer Research.
7. Nancy is organizing and creating a "Town Calendar".
8. Marty is working on a Contra Dance.

Old Business

1. Personnel Policy ~ Beth e-mailed board members her suggested edits for review. Amber made the motion to accept the amended policy and seconded by Dave. The Personnel Policy was approved.
2. Dave asked that Beth develop a comprehensive resume to have available for her annual review.
3. Chris and Todd from MSSB will be invited by Dave to attend our October meeting.

Next meeting is 21 September 2011.

Respectfully Submitted,
Marty Roberts