

## **D.A. Hurd Library Board of Trustee's Meeting Wednesday February 15, 2012**

Present were: Jeff Fournier, Amber Fournier, Marty Roberts, Beth Sweet, Stacy Bradburn, Ginny Reusch, Margaret Allaire, Alice Purington, Meleta Baker, and Nancy Cotty. The meeting started at 6:35 p.m.

The Secretary's report was sent via email, but no one had a copy. The minutes were approved though.

There was a printout for the treasurer's report from our bookkeeper. There were no bank account statements available.

Director's Report:

Genealogy & Local History: Julie will be organizing and helping to catalog our collection of genealogy and local history materials for an archival class project. Her professor will be visiting our library on Saturday, Feb. 25, to talk with Julie and Beth to get a sense of what the scope of the project might be.

Annual Reports: The required state and federal annual library reports have been filed in advance of the April 1 deadline. The necessary paperwork for E-rate filing for FY 2012-13 has also been filed with the federal government. The E-rate filing provides us with a rebate on our telephone service.

No maintenance report. Linc Harrison is still working on getting quotes for insulation.

Fundraising: The Murder Mystery will be held at Spring Hill on Saturday the 17<sup>th</sup>. The ticket sales are moderate. People were reminded about the raffle baskets. A gift was purchased for the winner – Barnes & Noble gift card.

Old Business:

Budget Committee meeting – Monday, February 27 – Members are asked to attend.

Beth has been in contact with a company to get us new library cards. A motion was made and seconded to go ahead with the purchase of these cards.

Stacy will be giving his CAD students the dimensions for the new sign to get drawings. He will then contact two or more people about the construction costs.

Next meeting will be held Wednesday, March 21, 2012 at 6:30 p.m. This will be our election of officers meeting.