

D.A. HURD LIBRARY  
BOARD OF DIRECTORS  
MAY 18, 2011

Present were Marty Roberts, Beth Sweet, Jeff and Amber Fournier, David Dutch, Ginny Reusch, and Kathy Paradis. The meeting started at 6: 35 pm.

The Director's report was reviewed & accepted. She asked that we let Bill Allen, (who does our general maintenance) speak first.

Bill went over key areas of concern. The first is the Children's Room, where we are having a problem with the walls. Dave Dutch suggested calling Jeff Gendren, a professional painter, to give an opinion on a type of water plug paint, which might temporarily alleviate the problem. The second area of concern is that both chimneys seem to be leaking, staining & bleeding through. Bill is going to check with Owen Thyng, a mason. Dave also suggested that he call Ed Clark, who might know who did our repairs in the past.

Bill will also call Dave Moody who could advise him on the structural side of things, such as the flashing.

Bill also mentioned that the upstairs carpet is worn in various areas and suggested we replace it.

We have a problem with ice dams on the south side of the building. Bill is going to get a quote to find out if heat coils would help. Another issue is, he always has to fix the ballast in the fluorescent light fixtures. Beth said the correct way to address the problem is to have a person, who is a light expert, evaluate our set up. We discussed replacing the lights, but tabled the discussion. It is too costly right now.

The Fire Department inspected different areas of the building, including the door where the book drop is. Their suggestion was to use that as a fire escape door instead. If we were to do that, we would need to change the location of our book drop to stand by itself, and maybe locate it near our mail-box.

Next week, Beth is meeting with Dick Reed, our architect, to go over window replacements and to take suggestions on other improvements that won't impact our future expansion. We lose a lot of heat through our current windows. Bill mentioned that he is replacing two windows in the cellar, in the Children's Room.

Another pressing problem is our back door. It needs to be either replaced or repaired. The door keeps swinging open. Jeff Fournier is going to call door companies and report back to us with quotes.

Beth asked for permission to hang SMOKE FREE AREA signs in various place on the premises. Bill will mount them next week. Corrine obtained these from Duane at the Town Office.

The Secretary's report was reviewed and accepted.

The Treasurer's report was reviewed and accepted. Margaret Allaire dropped off a box of treasurer's reports and statements to Beth and she gave them to our accountant, Richard Chase.

New Business:

Still need a Secretary – Members of the Board will rotate this task until someone feels they would like to do it full time. Marty Roberts volunteered to take the minutes for June. ~ Amber is a hard act to follow ~ !

Old Business: We still need to address the Personnel Policy. Beth made copies so we could look it over and give an answer soon.

We still need to recruit more people to be on the board or on a fundraising committee. There might possibly be four new people willing to serve in the fall.

Capitol Campaign Committee Report: (1) There will be a plant sale on Monday, May 30<sup>th</sup> from 8-1:00 at the library. We hope this will be a popular yearly event. We will gather plant donations from patrons a week before the event. (2) We will hold a book sale at the library on Mill Field Festival Day – August 20<sup>th</sup> from 9-1. (3) We opened a recycling account in town (Portland Street) for the library. (4) Nancy is working on an auction for November. (4) It was suggested we hold an annual murder mystery event at Spring Hill since it went so well. (5) We will sell raffle tickets for the hanging porch swing & a bicycle, starting May 30<sup>th</sup>, ending August 20<sup>th</sup>. Marty Roberts will take pictures of the items so Beth can make a poster.

The next board meeting will be held on June 15, 2011 at 6:30 pm. The meeting adjourned at 8:20 pm.

Respectfully submitted,

*Kathy Paradis*