

DA Hurd Library  
Secretary's Report  
24 April 2012

**“The shortest distance between two points is under construction.”**

**Present:** Margaret Allaire, Meleta Baker, Stacy Bradburn, Dave Dutch, Amber & Jeff Fournier, Nancy Cotty, Alice & Steve Purington, Marty Roberts, Ginny Reusch, Beth Sweet, and Corinne Feehan.

**Guests:** Mr. Rich Chase (bookkeeper), Mr. Dick Reed (of Reed & Company Architecture), and Mr. Todd Rothstein (Great Falls Construction).

**Treasurer's Report:**

Mr. Chase spoke to the overall health of the library's budget and stated that, without knowledge of future expenses/expenditures, the library is running 'within budget'. Mr. Chase acknowledged that some areas are below projected budget though two more months remain to the fiscal year. The board appreciates Mr. Chase's effort in summarizing the financial standing of the library in a user-friendly format.

Jeff made the motion to accept the *Budget Report*, and the motion was seconded by Alice; the Board so moved.

**Addition:**

Mr. Dick Reed and Mr. Todd Rothstein made themselves available to respond to questions and clarify expenses and findings.

**Secretary's Report:**

The Secretary's Report was reviewed. A motion was made by Amber to accept 2012 March minutes as written and seconded by Dave; the Board so moved.

**Director's Report:**

1. *Maintenance Report:* Bill Allen's Building & Ground Maintenance proposal was reviewed. Discussion ensued that the terms were agreeable. A motion was made by XXXX and seconded by XXX to accept the offer as proposed; the Board so moved.

2. *Message Board:* Dave indicated that he felt strongly about the need for a message board. The board had voted on the electrified monument and agreed on the sign in the past. We have not voted to allocate funds. Amber reminded us of a refund that could be used for this purpose. Stacy has the architectural drawing with different options. Dave continued to speak highly of Hazen Carpenter who could possibly bid. The town will come and dig the foundation free of cost. Alice made the motion to ask Hazen to build the sign, was seconded by Stacy; the Board so moved.

### **Capital Campaign:**

1. *Plant Sale*, Saturday, May 19th
2. *Mill Field Festival Book Sale*, August 18<sup>th</sup>. Assignments will be discussed at a later date.
3. *October Harvest Dance* - October 20 or 27<sup>th</sup>. Amber and Margret are co-chairs for this fundraiser.

### **New Business:**

1. Jeff proposed that we discuss the new building, come up with a consensus, then put together a sub-committee and go to Dwayne Morin, Town Manager, to share where we have spent money in the library and perhaps rally some financial support and resources (i.e. handicapped bathroom, elevator).

The Board has reached a consensus for:

- the elevator
- handicapped bathroom
- removal of carpet and refinishing floor in original area
- phase one of the HVAC system (heat/air conditioner)
- prepared foundation for bricks

Much deliberation ensued. There exists a huge safety/liability issue concerning the stress load in the original structure. Mr. Reed stated that core samples would be needed to identify the integrity of the structure. This situation needs to be addressed. Stacy and Marty want this on the record. Steve, Jeff, Dave, Ginny, Marty and Stacy (as alternate) are interested in meeting with the Dwayne to share the proposal. Jeff will draft an outline of the conversation and be the figurehead while Dave, at a later date, will make the appointment with the Town Manager and notify said players.

Stacy makes a motion to go forward with the construction plans. Ginny seconded the motion and the board unanimously agreed.

### **Dates to Remember:**

Plant Sale: **Saturday, May 19th**

Next meeting is scheduled for **Wednesday, May 16, 2012.**

Meeting adjourned: 9:20pm

Respectfully Submitted,  
Marty Roberts