

D. A. HURD LIBRARY
BOARD OF TRUSTEES
JANUARY 17, 2013 MINUTES

Present were Meleta Baker, Margaret Allaire, Stacy Bradburn, Jeff and Amber Fournier, Linc Harrison and Beth Sweet. The meeting started at 6:40 p.m.

The Secretary's Report was read. Stacy will attempt to follow-up with ideas to form a Friends of the Library group. Motion was made and seconded to accept the Secretary's report. Unanimously voted.

The Treasurer's Report was passed out. The library received its quarterly payment from the town. Meleta made a motion to accept the Treasurer's report, Jeff seconded the motion, and the motion was unanimously passed.

The Director's report was next. Erin Hanson is going to be leaving at the end of February. Beth has suggested that we increase Julie's and Kim's hours by 5 ½ hours each and to hire a student or an older person to work on Saturdays from 9:30 a.m. to 1:00 p.m. This will bump Julie and Kim to full time. Discussion came up as to health insurance. Meleta would like next year's budget to consider a portion of the health insurance for these full time employees.

Jeff made a motion accepting the increased hours for Julie and Kim and the temporary hours for a person for Saturdays – all wages to stay within the current budget. Margaret seconded, and the motion was passed unanimously.

Maintenance report – (1) Linc has confirmed that there is no leakage around the front room chimneys. The peeling paint on the upper walls over the fireplaces will be scraped and repainted. (2) The handicap ramp was put on Craig's List and a North Berwick veteran (91 years old) will be taking it. (3) The soffit vents were insulated. They need to have the insulation pulled back.

Capitol Campaign – Meleta is working on a calendar for 2014 using old houses in North Berwick in four seasons. She will contact the people who own the homes for permission. Meleta is also working with Deb Bodwell to put on an art show using pieces donated by local artists. There is still a spring raffle and a spring plant sale planned. The Yarn Divas will help to coordinate the plant sale. The murder mystery is on hold.

Old Business – Jeff gave an update on the progress of the building. The elevator has been installed, and we are waiting until it is State inspected at the end of this month. The new stacks were being delivered on the 18th. Library staff will be moving the books to their new home, and the library may be closed while they do this. We are hoping construction will be finalized by mid-February. Great Falls Construction has been very good to work with.

The staff sent a thank you to the Board for their Christmas gifts.

New Business – Neighbors of library politely spoke with Stacy regarding the sign and how late the light is left on (midnight). We will shut off the light at 9:00 p.m.

The meeting adjourned at 7:45 p.m.

Respectfully submitted,
Amber J. Fournier