

D. A. HURD LIBRARY
BOARD OF TRUSTEES
July 9, 2013

Meeting started at 6:05 p.m. with Stacy Bradburn, Jeff Fournier, Margaret Allaire, David Dutch, Beth Sweet and Amber Fournier in attendance. At 6:30 p.m. we were joined by Meleta Baker, Ginny Reusch, Marty Roberts and Marilyn Wade as there was a mix-up on the time of the start of the meeting.

The President, David Dutch, stated that he is resigning as President on December 31, 2013.

The Secretary's report was read. Amber voted to accept the minutes, Jeff seconded and all were in favor.

The Treasurer's report was submitted. The fiscal year ended June 30, 2013. The report showed we were under budget, but we will still get an update for the final figures to use to base our 2014-2015 budget. Stacy made a motion to accept the Treasurer's report, Dave seconded and all were in favor.

The Director's report was passed out. (1) The number of patrons for at least four different days in the last two weeks was over 100 people a day! On July 8th, 162 people used our library. (2) Book sale volunteers needed for August 17th. We will also be having a bake sale that same day. (3) The library will be closed to the public for the week of Columbus Day for an inventory. (4) The North Berwick Historical Society will be launching their new book at the library on July 14th. Jeff made a motion to accept the Director's report, Stacy seconded and all were in favor.

Maintenance: (1) The carpet for the stairs has been installed, the furnace has been cleaned, the brick steps have been repaired. (2) Dave would like the threshold sanded and stained where the new carpet was laid. (3) The metal railings and wooden columns still need to be worked on.

New Business:

(1) The front room policy will be completed with the addition of 110 people limit for capacity. (2) We need more bids for the donation brick area – Dave will call Hazen Carpenter for a bid. Owen Thyng will also be submitting a bid. (3) Beth will have the Staff reviews done by next month. Meleta and Alice will be meeting with Beth for her review. (4) The tents for the book sale will be set up a week in advance with books being brought up and displayed. The sale will be 9:00 to 2:00 on the 17th of August. (5) Jeff suggested using Clink as a fundraiser when Hannaford comes to town.

Old Business:

(1) The calendar fundraiser is coming along. (2) Beth is working on the grant to Lowe's for the A/C system, etc. (3) The punch list for Great Falls has been provided to Great Falls. (4) Beth will have a budget proposal for September. (5) Dave would like to have a picture of the members of the Board taken. Meleta suggested to have it taken at the open house in September.

A motion was made by Meleta to change the time permanently to 6:00 p.m. for our monthly meetings and seconded by Jeff. It was voted unanimously. Our next meeting will be August 13, 2013 at 6:00 p.m.

The meeting ended at 7:00 p.m.

Respectfully submitted,

Amber J. Fournier