

D.A. HURD LIBRARY
BOARD OF DIRECTORS
November 12, 2013

Present: Amber Fournier, Dave Dutch, Jeff Fournier, Stacy Bradburn, Alice Purington, Marilyn Wade, Beth Sweet, and Meleta Baker.

Rich Chase, our bookkeeper, talked with us about the importance of understanding "restricted funds", which is money raised for a specific goal. The donors can earmark certain funds that must be listed by source and used only for that one purpose. The board can change its mind about general funds' usage but can not move these designated funds. Rich also explained, and we discussed, various budget and cash flow details.

Stacy moved and Alice seconded a motion to transfer \$12,000 from the building fund to the checking account. Passed.

Stacy moved and Jeff seconded that we accept the Secretary's Report. Passed.

Jeff moved and Stacy seconded that we accept the Treasurer's Report. Passed.

Jeff moved and Stacy seconded that we accept the Director's Report. Passed.

Old Business:

Maintenance Report: elevator service contract will cost \$145 per quarter; inspection will cost \$135 per year. Eric Hobson will take the shoveling contract. Stacy moved and Alice seconded that we accept. Passed.

New Business:

We have over 30 items donated so far for the Holiday Raffle, which will be drawn on Dec. 14th.

We have one clock that the Historical Society "donated" to the library for our use, but the library does not own it. The old grandfather clock that we already had does not run. Both clocks are considered quite valuable and need service. The Historical Society is paying to have their clock repaired. Amber moved and Nancy seconded that we get an estimate for the repair cost of our clock. Passed.

Beth shared three letters from patrons thanking the board for the beautiful addition and refurbishing of the older section of the library; the caring and helpful staff was also commended.

Parking lot repairs will be up to the town; special attention must be paid to water run-off. On hold for now.

The 2014 budget was discussed. This is a needs-based budget, not a bare-bones budget as we have submitted in the past. After some language modification, Stacy motioned and Amber seconded that we accept it. Passed.

Respectfully submitted,
Meleta Baker