

DA Hurd Library Board of Trustee's Meeting
Tuesday, April 15, 2014 6:30 PM

Present: Beth Sweet, Ginny Reusch, Margaret Allaire, Dave Dutch, Jeff Fournier, Amber Fournier, Meleta Baker, Nancy Cotty, Marty Roberts

In absentia: Alice Purington, Stacy Bradburn

Secretary's Report: Marilyn made the motion and seconded by Margaret to accept minutes as written.

Treasurer's Report: There is no report for this month. No account with SIS.

Director's Report: Jeff stated that he will replace the grass by walk. Board approved.

Maintenance Report: Jeff inquired about air conditioners (approximately \$2,000). Jeff is planning to paint the trim on windows on the outside. No exterior paint leftover.

Old Business:

1. Parking Lot ~ Jeff reviewed a number of options with Absolute Power (eye versus LED, rebate from state, etc...). Absolute Power's estimate for lighting in parking lot, including the cost of two more (identical) lights would be: LED (eye) would be (\$1,300 for all lights). Marilyn made the suggestion to table it until parking lot is extended when a better sense of what is needed will become more apparent. The Board of Trustees approved.

2. Bookkeeper ~ Shirley Patstone is enjoying retirement and is not interested in the Bookkeeper position. Beth has someone else in mind and will approach her soon.

3. Shades ~ Beth will get further estimates for supply the new addition with shades.

4. Art Display Policy ~ work in progress

New Business:

1. Election of Officers:

Amber, President (Motion made by Jeff, seconded by Ginny)

Marilyn, Vice President (Motion made by Marty and Jeff seconded)

Treasurer...table it for now.

Marty & Meleta, will continue sharing duties of Secretary.

Officers approved unanimously by the board.

2. Clarification of the responsibilities of a Treasurer for the purpose of job posting was discussed and determined to be: overseer of funds, including payroll taxes, reconcile building funds, investment portfolios, insurance, file non-profit paperwork. Detail oriented. Jeff made a motion, Nancy made a motion to second. Approved by board.

3. Name Plates ~ Headed by Nancy with assistance from Marilyn and Alice, name lists were organized and edited. Lists will be typed up and delivered to Bob's Trophies & Awards, in South Berwick as soon as possible.

4. New Business: August 16 ~Book sale

Next meeting, May 13 6:30pm