

## D.A.HURD LIBRARY BOARD OF TRUSTEE'S MEETING

Tuesday, August 5, 2014

**Present:** Alice Purington, Marilyn Wade, Dave Dutch, Beth Sweet, Jeff Fournier, Amber Fournier, Meleta Baker, Ginny Reusch, Nancy Cotty, Marty Roberts.

**Secretary's Report:** Marilyn moved to accept, Nancy seconded-passed.

**Treasurer's Report:** Report presented by Beth represented the end of the fiscal year. Beth explained that the new year started on July 1, 2014. Qiana Qualls and Beth are looking into Quick Books for non-profits. The library is being reimbursed for overpayment of unemployment taxes. Amber made the motion to accept report, seconded by Marilyn-passed.

**Director's Report:** Marilyn made the motion to accept the report as written, seconded by Meleta-passed.

**Maintenance Report:** Bill Allen met with the board to review the printed 2014 Maintenance Report.

**Old Business:** 1. Additional funds need to be allocated by the town to extend pavement to accommodate the staff parking area. Should this work occur, the pavers (bricks) elevation would also need to be adjusted. Assets for Capital Improvement fund would need to be established to address future paving needs.

2. Lighting for the parking area is \$1405. Jeff will call Tom at Absolute Power. Meleta made a motion move on the matter, seconded by Marty.

3. Art Display Policy is underway and being headed by Marilyn, Meleta and Beth

4. Jeff will paint the windows in September.

5. Naming plaques

6. Vacation time policy was explained by Beth. A new subcommittee will be established to address and review this issue.

7. Reminder for all able hands on deck for the Aug. 16 Book Sale. Thursday and Friday, books will be sorted. Saturday is the sale. Help is requested for tear-down.

8. Annual Mailing scheduled for October

Meeting Adjourned at 7:40pm.

Respectfully Submitted,

Marty Roberts, Co-Secretary