

**DA Hurd Library Board of Trustee's Meeting
Tuesday, October 16, 2014 6:30 PM**

Present: Alice Purington, Marilyn Wade, Beth Sweet, Jeff Fournier, Amber Fournier, Meleta Baker, Ginny Reusch, Nancy Cotty, Margaret Allaire. Also present was a guest, Linda Archambault.

Secretary's Report: Amber moved and Marilyn seconded that it be accepted. Passed

Treasurer's Report: Marilyn moved and Jeff seconded to accept it. Discussion resulted in a decision that future reports will be in the profit/loss format. Passed

Internet Safety and Acceptable Computer Use Policy: Discussion open to the Public. Marilyn moved and Jeff seconded to accept it. Discussion resulted in one editing correction. Passed.

Director's Report: Marilyn moved and Amber seconded to accept it. Discussion very positive around the PayPal idea. The date of next month's meeting was also decided for Tuesday, November 11th. Passed.

Alice moved and Marilyn seconded that we put a motion detection light over the back door entrance (north side of the building). Jeff will check with Absolute Power about doing this. Passed.

New lights on the parking lot are proving satisfactory.

Art Policy: Amber moved and Marilyn seconded to accept. Discussion yielded slight editing and the addition of lines for signatures and date. Passed.

Window trim has been painted – thank you, Jeff. The dormers still need paint; perhaps someone will volunteer to do it next spring.

The new naming plaques are installed around the library and look good. The biggest one by the entrance has an error and will be replaced.

There was extended discussion of the personnel policies and job descriptions for each position. The Board will vote on accepting these at next month's meeting.

The question was raised about a disaster plan for the library. Beth will investigate and report back to the Board.

The thank you letter to our volunteers was read and approved. It will be sent out at the end of the month as an invitation to a celebration at the library on Saturday, November 22, 2014.

Marilyn Wade submitted her letter of resignation to the Board, who thanked her for her service and hard work with her particular sense of humor. It was accepted with regret.

Jeff moved and Alice seconded that the librarians be granted a day of administration leave when the library had to be closed last week due to the paving. Passed.

A reminder that the Triathlon is this Saturday, October 18th at the Mill Field at 12:30. Proceeds are split between a cancer fund and the D. A. Hurd Library.

The Board acknowledged that Linda Archambault was sitting in on the meeting to consider whether or not she wished to become a member of the Board of Trustees.

Marilyn moved to adjourn and Jeff seconded. Passed.

Respectfully submitted, Meleta Baker, co-secretary